



CRICKET SOUTH AFRICA

INVITATION TO BID

BID DESCRIPTION: Provision of an on-line induction programme for a period of 4 years for internal use by CSA staff, Members and Board Members as per the scope and requirements provided

BID NO: CSA/25/2021/22

CSA is the national governing body for the sport of cricket in South Africa and administers all aspects of South African cricket, men and women, both in the professional and amateur spheres.

NATURE OF SERVICE REQUIRED

Cricket South Africa (“CSA”) would like to invite reputable company, which has at least 3 (three) years’ experience in developing and implementing a successful online Learning Management Systems (LMS) and which will dedicate the same experienced resources to the CSA Induction Programme Project.

BACKROUND OF THE SPECIFICATION:

The view of CSA therefore is that an Induction Programme, called “**#OneTeam**”, be taken to an on-line platform that will be able to address the three primary programme objectives, namely:

To provide all new CSA Staff, Member Staff and Board Members of CSA and Members with an extensive induction programme, which will aim to ensure the following outcomes:

- a. Provide a clear understanding of the strategy that underpins all CSA programmes;
- b. Provide clarity and guidance into the business of CSA and each of its Business Units;
- c. Create a collective understanding and unified approach to the cricket business by CSA and its Members (#OneTeam)
- d. Ensure good governance practices and compliance to all CSA Policies

- e. Ensure effective, prudent and sustainable financial management across CSA and its Members; and
- f. Ensure standardized approach to programmes and events;

To provide all existing CSA staff, Member staff and Board Members of CSA and Members with a continuous training and refresher programme, which will aim to achieve the following outcomes:

- a. Continuous understanding of all staff on strategy, policies and procedures that are critical to the business of CSA;
- b. Immediate communication and training on changes in policies and or strategy;
- c. Collective understanding and unified approach to the cricket business by CSA staff and its Member Staff (#OneTeam)
- d. Good governance and compliance to all CSA policies.
- e. Effective, prudent and sustainable financial management across CSA and its Members; and
- f. Standardized approach to programmes and events.

To provide a platform for CSA to communicate its company strategy to all its stakeholders (e.g. Government Entities, commercial partners, suppliers, parents, etc.) and provide transparency and understanding of the business of cricket in South Africa.

PAYMENT, OBTAINING OF BID DOCUMENTS AND DEADLINE

Bid documents can only be obtained on presentation of proof of payment to hlengiwem@cricket.co.za

- **Non- Refundable deposit is payable for the bid document:** R 575.00 (Incl. Vat), Five Hundred and Seventy-Five Rands only. Payable through EFT on the Following Banking Details:
 - Bank:** Standard Bank
 - Branch:** 004305
 - Account No:** 001640267
 - Ref:** CSA/25/2021/22
- **Obtaining of Bid Documents:** provide proof of payment to hlengiwem@cricket.co.za before or by Thursday, 19 August 2021 at 14:00PM
- **Compulsory Briefing Session Date:** Wednesday, 18 August 2021 at 13:00 PM

- **Closing Date and Time for Bid Submissions:** Monday, 06 September 2021 at 12:00 PM. The bids must be sent electronically to hlengiwem@cricket.co.za. **NB:** *It is the responsibility of the bidder to ensure that all parts of the bid submission have been delivered by the closing date and time.*

CONTACT DETAILS

All Enquiries: Ms. Hlengiwe Madondo, SCM, email: hlengiwem@cricket.co.za